



BORONIA WEST PRIMARY SCHOOL

TORMORE ROAD, BORONIA, 3155 Phone: 9762 2510

Dear parent/guardian,

Boronia West Primary School is looking forward to another great year of teaching and learning and would like to advise you of *Boronia West Primary School's* voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to deliver enriching art experiences, broad curriculum programs, energising music and PE programs, dedicated computer classes, high quality reading resources and additional digital programs such as Essential Assessments, Seesaw and Reading Eggs.

Additionally, generous support from families towards our ground's maintenance helps Boronia West PS create an inspiring natural environment for learning.

Please see page 3, for descriptions of financial support for families.

For further information on the Department's Parent Payments Policy, please see the one-page overview at the end of this document.

Yours sincerely,

JENNIE BROWN
Principal

ROB SLOANE
School Council President



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Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum		Amount
<p><i>Classroom consumables, materials & equipment</i></p> <p>Pencil case x 1 Grey lead pencils x 6 Colouring pencils x 2 packs Crayons (junior grades) x 2 packs Pens (senior grades – red, blue & black) x 8 Textas x 2 packs Post it notes x 6 packs Highlighters x 2 packs Writing paper x 1 pack Display folder x 2 (1 x each semester) Handwriting books x 5 Targeting handwriting books x 1 Maths grid books x 2 Student diary x 1 Scrap books x 6 Speciality paper x 1 pack Glue x 5 Scissors x 2 Ruler x 2 Sharpener x 2</p>		\$110
<p><i>Online Subscriptions</i></p> <ul style="list-style-type: none"> • <i>Essential Assessments \$10</i> • <i>Reading Eggs \$10</i> • <i>SeeSaw \$5</i> 		\$25
Science	Consumables for experiments includes food products, batteries, timber	\$10.00
Geography/History	Consumables including maps, string, compass	\$10.00
Music	Consumables including rubber bands, bottle caps, bells	\$10.00
Art	Consumables for craft including craft paper, glitter, paints, cardboard	\$40.00
PE	Consumables including ribbons, pins, balloons	\$10.00
LOTE	Consumables including scrap books, glue	\$10.00
Maths	Maths consumables including food products, wool/string, chalk, butchers paper	\$10.00
Food Tech/Cooking	Consumables including food products	\$10.00
English	Consumables including food products, post it notes, butchers paper	\$20.00



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<i>Printing and photocopying of worksheets and learning materials</i>	\$10
Other Contributions - for non-curriculum items and activities	Amount
<i>School Sports Victoria membership</i>	\$2
<i>First aid supplies</i>	\$13
<i>School grounds maintenance and improvements</i>	\$20
Total Curriculum and Other Contributions	\$300.00

Extra-Curricular Items and Activities

Boronia West Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
<i>Other optional camps and excursions to be scheduled</i>	<i>TBA</i>	
Total Extra-curricular Items and Activities		\$ TBA

Financial Support for Families

Boronia West Primary School understands that some families may experience financial difficulty and offers a range of support options, including the Camps, Sports and Excursions Fund or partial payments.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Jennie Brown – Principal or Cynthia Stan – Business Manager

Ph: 03 9762 2510 | Email: boronia.west.ps@education.vic.gov.au

Total

Category	
Curriculum Contributions	\$
Other Contributions	\$
Tax Deductible Contributions	\$



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Payment methods

Payment can be made at the office with cash or via card or by completing your credit card details below.

<i>Name of Cardholder</i>	
<i>Mastercard/Visa</i>	— — — — / — — — — / — — — — / — — — —
<i>Expiry Date</i>	— — / — —
<i>Amount</i>	\$
<i>Authorised Signature</i>	

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information



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Education and Training

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.